Nintex Promapp process migration service.

This import service is designed to assist organizations to rapidly migrate legacy process documentation of varying formats, quality and completeness into Nintex Promapp.

Intended outcomes.

- To provide a rapid first draft import from legacy documentation to as high a detail as legacy information allows, applying proven process methodology.
- To reduce the initial resourcing impact on internal teams, and the timelines from commencement to roll out of process.
- To provide a base of processes for teams to absorb the Nintex Promapp methodology for their own process capture.
- To learn for timing estimates and estimate effort for further phases of information import – be it by Nintex Promapp or internal teams.
- To support cost / benefit decision on whether to use the migration service for further waves of import.
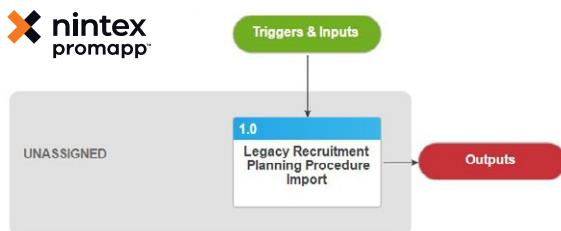
Planning.

Planning work will agree the work breakdown parameters including:

Scoping work to develop (or ratify) the process model:

Legacy documents raw import (optional);

Rapid migration of existing proceses into Nintex Promapp format:

Terms of engagement for process migration service.

The detailed planning work takes approximately 0.5 days' effort and is not charged.

Planning work will agree the work breakdown parameters including:

- Scoping work to develop (or ratify) the process model
- Legacy documents raw import (optional)
- Rapid migration of existing processes into Nintex Promapp format

This service is delivered on a time and materials basis. We will import as many processes as possible in the agreed project phase timing.

Progress reporting milestones will be used to report progress vs process scope, budget, issues, and presentation of findings. Progress milestone check-ins will include:

- Progress to plan
- Findings and issues
- Planning and changes
- Following any progress milestone check-in, clients can elect to cease migration services, take work inhouse, or shift to other providers of their preference.

Process migration work will only commence once all existing processes are uploaded to a shared drive so they are accessible by Nintex Promapp.

Nintex Promapp consultants will work with you to understand the format of your existing process documentation and the best approach to migrate these to Nintex Promapp. Visio files need to be saved as .vsdx files prior to being migrated. Within Visio 2013 you can save straight to .vsdx. With earlier versions clients will need to convert the files to .vsdx before uploading.